



ANNOUNCEMENT OF POSITION OPENING

DIRECTOR of STUDENT ACTIVITIES

(Community College Professional 17)
10-Month Tenure-Track Position

**ANTICIPATED
STARTING DATE:**

January 2010

**MINIMUM
QUALIFICATIONS:**

Bachelor's degree in Student Services Administration, or appropriately related field and one year of experience in a directly related field.

Applicants who do not meet the minimum qualifications are encouraged to put in writing exactly how their experience has prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

RESPONSIBILITIES:

Under the supervision of the Dean of Student Services or other administrator, the Director of Student Activities will be responsible for developing, designing and implementing a range of services to promote the social, cultural, fitness and recreational needs of students at the College. These services include advising student government and other student organizations; co-curricular activities that enhance students' practical and community service experience; develops students' awareness and appreciation for multi-cultural social conditions and students' leadership skills.

MINIMUM SALARY:

\$42,970 approximate annual.

TO APPLY:

Send letter of intent, resume, transcripts and the names of three references to:

Mr. R. I. Fisher
Director of Human Resources
Capital Community College
950 Main Street
Hartford, CT 06103

**APPLICATION
DEADLINE:**

Letter of application should be postmarked by **November 20, 2009**.

**Capital Community College is an Affirmative Action/Equal Opportunity Employer M/F.
Protected group members are strongly encouraged to apply.**