

# CAPITAL BULLETIN

Monday, November 27, 2006



**TIP OF THE MONTH:** Show your appreciation by giving back to the community



## Upcoming Events

Monday, 11/27/06

- Student math seminar on Applications in Room 412, at 2:30 p.m., 3:00 p.m., & 3:30 p.m.

Tuesday, 11/28/06

- Student math seminar on Applications in Room 412, 10:00 a.m. & 10:30 a.m.
- Lunchtime Lecture Series, Oppression & Pedagogy at 12:00 p.m. in Room 206 by Prof. Asomgyee Pamoja.

Wednesday, 11/29/06

- How to manage your money when you don't have money to manage workshop at 11:00 a.m. - 1:00 p.m. in the Community Room (2<sup>nd</sup> floor).
- Student math seminar on Applications in Room 412, at 10:30 a.m., 11:00 a.m., & 2:30 p.m.

Thursday, 11/30/06

- Student math seminar on Applications in Room 412, at 10:00 a.m., 11:30 a.m., & 1:00 p.m.

Monday, 12/01/06

- The Love Jones Café will be held in the Auditorium (11<sup>th</sup> floor) from 6:30 p.m. to 8:30 p.m. Food & beverages will be served!

## THE CAPITAL BULLETIN

The Capital Bulletin is published every Monday of the academic year providing news about college activities and services. If at any time you would like to submit an item to be printed in the Capital Bulletin, please submit material to Marisol Malavé, Room 212 by the Wednesday prior to publication. We strongly encourage you to log onto our website (address above) and submit your item(s) electronically!!!



## SPOTLIGHT ON CAREER DEVELOPMENT

Governor Jodi Rell has declared November Career Month in Connecticut! In honor of this occasion, a number of programs were offered by the Career Development and Placement Center on behalf of Student Services. The last program, "How to manage your money when you don't have money to manage" will take place on Wednesday, November 29 from 11 a.m. - 1:00 p.m. in the Community Room (2<sup>nd</sup> floor). Refreshments will be available; bring your lunch.

## STUDENT HEALTH INSURANCE

All enrolled students are automatically covered under school time only Accident Insurance Plan. For a fee, students have the option to subscribe to the optional 24-hour Accident & Sickness Insurance Plan to enroll dependents under the plan. Procedures and applications can be obtained from the Office of the Dean of Student Services in Room 212.

## WINTER INTERSESSION - DAYTIME CREDIT COURSES

The winter intersession daytime credit courses will begin on Tuesday, December 26, 2006. Web Registration for returning students began on November 13 and walk-in registration begins on December 4 in Enrollment Services, Room 207. For more information please stop by room 316 or call (860) 906-5130.

## CCC CAMPUS MINISTRY & BIBLE STUDY

The Rev. Tamara Moreland Winters office is located in Room 712. Bible study is held on Wednesdays from 12:30 p.m.-1:30 p.m. in the Student Activities Conference Room, 708 on the 7<sup>th</sup> floor, call (860) 906-5088 or email at: [Winters@hartford.edu](mailto:Winters@hartford.edu)

## U-PASS (FREE BUS PASS)

The U-PASS is a special transportation pass for CCC students that are valid for unlimited trips during the semester on all CT Transit local buses. All eligible credit students will receive a U-Pass after payment of tuition or other approved financial arrangements have been completed. You may pick up a bus pass in the Enrollment Services office, Room 207. Transit bus schedules are available in our main lobby near the elevators. **PLEASE NOTE:** U-PASS' are for Capital students only --- if a pass is reported stolen, lost etc. it will be reported to CT Transit for deactivation.

**Doris B. Arrington, Dean of Student Services**  
**1-800-894-6126 (In Connecticut only)**

<http://ccc.commnet.edu>

## TEACHING WORKSHOP

Capital's Faculty Association will sponsor a teaching workshop on Thursday, November 30, 2006 at 3:00 p.m. until 5:00 p.m. in the Community Room. The theme will be: "Identity and Education" with keynote speaker, Prof. Thomas Ricento from the Univ. of Texas at Austin and Editor of the Journal of Identity, Language and Education. A panel discussion will follow Prof. Ricento's talk. Everyone is welcome; mark your calendars!

## BUSINESS INTERNSHIPS, SPRING 2007

The Business Internship program for all majors will begin in spring 2007. Applications must have a minimum G.P.A. of 2.5, have taken at least a three credit business course, be available to work 10hrs./week, take a class on Tuesdays at 3:30 p.m. - 5:15 p.m., and have a completed an application form (located outside of room 1030). Internships may be completed at job you currently hold, or they'll place you in an unpaid position. For more information contact Prof. Nancy LaGuardia at 906-5174.

## LEADERS AND WINNERS: POWERFUL PEOPLE & GREAT ORGANIZATIONS

The office of the Dean of Student Services has complimentary tickets on behalf of the CT Forum to the Leaders & Winners seminar. This event is hosted by the Phoenix Companies, Inc. and will be held at the Bushnell on Wednesday, November 29 at 8:00 p.m. The panel will be a wide variety of people ranging from business leaders to visionaries and community innovators sharing their personal experience, accomplishments and secrets of organizational success. For more information contact the Dean of Student Services Office at 906-5086.

## THE LOVE JONES CAFÉ

The Capital Messengers will be hosting their second annual event, The Love Jones Café on Friday, December 1<sup>st</sup> at 6:30 p.m. to 8:30 p.m. with live entertainment from poets, rappers, and singers in the Auditorium (11<sup>th</sup> floor). Tickets are for \$3, for more information please contact Kenneth James at 597-9200.

### CTWORKS ONE-STOP CAREER CENTER

CTWorks one-stop career center offers services for job seekers and assist businesses with hiring/employment needs, as well. You are invited to stop in Room 312 on the third floor for more information or call Joe Jencarao at (860) 906-5186.

### PHOTO I.D.'S

Photo I.D.'s are available to students, in Room 714. Hours for the spring 2006 semester will be posted on the door.

### STUDENT CENTER -ROOM 709

All students are encouraged to visit the Student Center and relax or use the Cable TV and audio equipment.

### FINANCIAL AID

To apply for financial aid from Capital Community College you must complete the **Free Application for Federal Student Aid (FAFSA)** on the website ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)). For further details go online at [www.ccc.commnet.edu](http://www.ccc.commnet.edu) to the financial aid page or attend one of the following workshops in Room 218:

**Thursday, November 16, 2006 10:00 a.m.**  
**Tuesday, November 28, 2006 4:00 p.m. to 5:30 p.m. (ESL Welcome)**

### ATTENTION FINANCIAL AID STUDENTS

The Financial Aid Office invites you to be a Work-Study program participant! Several positions open, starting pay rate is \$7-\$9 an hour. Up to 15 hours a week, flexible part-time jobs!

### STUDENT WORK STUDY/STUDENT LABOR PAYCHECKS

Students may pick up their paychecks in the Human Resources Office, Room 214, on every other Thursday from 3:00 p.m. – 4:00 p.m.

### BURSAR OFFICE PAYMENT DROP BOX

For students who would like to make a payment after normal business hours, the Bursar's Office now has a Drop Box for **CHECK AND CREDIT CARD PAYMENTS ONLY. NO CASH PLEASE.** It is located in the corner to the right of the Bursar Office window, Room 217. **ALL COLLEGE FEES ARE DUE AT THE TIME OF REGISTRATION.**

### START COLLEGE IN YOUR OWN BACKYARD!

Evening Credit and Credit-Free Courses in Newington and Bloomfield will start in January. For more information, call (860) 906-5130 or stop by Room 316.

### UPCOMING CREDIT-FREE COURSES

Cooking Demonstrations

Online Instructor-Facilitated Courses

**For more information, call (860) 906-5130, or stop by Room 316.**

### OPEN COMPUTER LABS

The following rooms are available for **OPEN LAB** usage. Please check the schedule posted outside of each room for Pre-Scheduled Classes.

**ROOMS: 611, 612, 614, 615, 619 & 620---ROOMS: 602 & 618** are available specifically for AUTOCAD users.

**General Lab Hours** are: Monday – Thursday 8:00 a.m. – 9:00 p.m., Friday 8:00 a.m. – 4:00 p.m., and Saturday 8:00 a.m. – 3:00 p.m.

**ROOM 218:** Monday-Friday 8:00 a.m. – 3:00 p.m.

Lab Assistance can be found at the 6<sup>th</sup> floor Center Isle: Student PC Lab Support.

### WEBCT/VISTA: THE NEW WEBCT

WebCT Vista is an e-learning system for on-campus and online courses. "Who's Online" and merged courses calendars add to the online course experience. If you would like to see what a Vista course would look like, log in at:

[http://www.commnet.edu/academics/webct\\_student/vista\\_pilot\\_server\\_login.asp](http://www.commnet.edu/academics/webct_student/vista_pilot_server_login.asp).

**For Technical Assistance – Mon.-Fri. - 8am-5pm and Sat. -8am-2pm, please contact:** Academic Media Technology Office, Rm. 1031,

(860) 906-5030, e-mail: [ca-media@ccc.commnet.edu](mailto:ca-media@ccc.commnet.edu), web:

<http://wwold.ccc.commnet.edu/dl>

**For After Hours Assistance contact:** CTDLC (Connecticut Distance Learning Consortium) Telephone: (860) 832-3887 or Toll-free: 1-866-462-8353 and e-mail: [support@ctdlc.org](mailto:support@ctdlc.org), web: <http://www.ctdlc.org/help>

### ACADEMIC MEDIA TECHNOLOGY

(860) 906-5031, Room 1031

Monday - Thursday 8:00 AM - 8:00 PM

Friday 8:00 AM - 5:00 PM

Saturday 8:00 AM - 3:00 PM

BOOKSTORE HOURS, (860) 525-5956, 7<sup>th</sup> Floor

Monday 9:00 AM - 6:00 PM

Tuesday, Wednesday & Thursday 9:00 AM - 4:00 PM

Friday 9:00 AM - 1:00 PM

BURSAR, (860) 906-5061, Room 217

Monday, Wednesday & Thursday 9:00 AM - 5:00 PM

Tuesday 9:00 AM - 6:00 PM

Friday 9:00 AM - 3:00 PM

CAFETERIA, (860) 882-7722, 7<sup>th</sup> Floor

Monday – Friday 7:15 AM – 2:30 PM

CAMPUS MINISTER, Rev. Tamara Moreland-Winters, Room 712

Monday 4:00 PM – 7:00 PM

Thursday 10:00 AM - 2:00 PM

CAREER SERVICES, (860) 906-5107, Room 209

Monday - Friday 8:30 AM - 4:30 PM

After 4:30 is by appointments only.

COMPUTER RESOURCE CENTER, 6<sup>th</sup> Floor

Monday - Thursday 8:30 AM - 9:30 PM

Friday 8:30 AM - 4:00 PM

Saturday 8:30 AM - 3:00 PM

COUNSELING CENTER, (860) 906-5040, Room 208

Monday - Wednesday 9:00 AM - 6:00 PM

Thursday 9:00 AM - 5:00 PM

Friday 9:00 AM - 3:00 PM

ENROLLMENT SERVICES, (860) 906-5126, Room 207

Mon., Wed., & Thurs. 9:00 AM - 5:00 PM

Tuesday 9:00 AM - 6:00 PM

Friday 9:00 AM – 3:00 PM

FINANCIAL AID, (860) 906-5090, Room 216

Mon., Wed., & Thurs. 9:00 AM - 5:00 PM

Tuesday 9:00 AM - 6:00 PM

Friday 9:00 AM - 3:00 PM

LEARNING CENTER, (860) 906-5200, Room 409

Monday - Thursday 8:30 AM - 8:00 PM

Friday 8:30 AM - 1:30 PM

Saturday 9:00 AM – 2:00 PM

LIBRARY, (860) 906-5027, 5<sup>th</sup> Floor

Monday - Thursday 8:30 AM - 8:00 PM

Friday 8:30 AM - 4:30 PM

Saturday 10:00 AM - 2:00 PM

MATH CENTER, (860) 906-5220, Room 412

Monday - Thursday 8:30 AM - 9:00 PM

Friday 8:30 AM - 1:30 PM

Saturday 10:00 AM - 2:30 PM

PLACEMENT TESTING, (860) 906-5089, Room 220

Monday – Wednesday 10:00 AM (General)

Tuesday 4:00 PM (General)

Thursday 12:00 NOON (General)

STUDENT ACTIVITIES, (860) 906-7005, Room 711

Monday - Friday 9:00 AM - 5:00 PM

STUDENT SENATE OFFICE, (860) 906-7000, Room 704

Monday - Friday 9:00 AM - 5:00 PM

WELCOME CENTER, (860) 906-5077, Room 201

Monday - Thursday 8:30 AM - 6:00 PM

Friday 8:30 AM - 4:30 PM

Saturday 9:00 AM - 12:00 PM

**Please note that staff is on campus at these times. They may be out of the office working in classrooms or labs.**