

CAPITAL COMMUNITY COLLEGE

COURSE OUTLINE

Investigations in Health Careers

SECTION I

SUBJECT AREA & COURSE NUMBER: HLT 103

COURSE TITLE: *Investigations in Health Careers*

LECTURE HOURS PER WEEK: 3 **CREDIT HOURS:** 3

COURSE DESCRIPTION

This course is designed to assist students in meeting the expectations of a health care curriculum and career. The students will become familiar with the rigors of higher education and the specific skills needed to maximize their opportunity for academic and clinical success. The course will include a comprehensive overview of the duties and responsibilities associated with clinical competency. Interdisciplinary learning strategies, correlating clinical and didactic education, life management skills, work ethics, and critical thinking skills necessary for all health providers will be emphasized.

PREREQUISITES: Identified interest in health care program.

SECTION II

A. SCOPE

The purpose of this course is to introduce the student to the fundamentals of health care provider. Upon completion of this unit, the student will:

1. Demonstrate personal and professional organizational skills
2. Identify and evaluate personal learning strategies
3. Identify and/or describe at least five health care career professions
4. Identify the physical requirements applicable to clinical training
5. Research and explore various health care career choices via Online/library research
6. List and define the basics of medical terminology.
7. Evaluate the medical risks associated with clinical.
8. Demonstrate critical thinking through problem solving and role play.
9. Demonstrate interpersonal skills as they relate to the classroom and clinical setting.

B. REQUIRED WORK

1. The student will be assigned selected computer and video tutorials
2. The student will use the internet, library, books, journals, and other health care related resources to perform a research assignment.
3. The student will attend a mandatory shadow experience at an assigned hospital with selected health care providers.
4. The student will utilize E-portfolio

C. ATTENDANCE AND PARTICIPATION

Successful completion of this unit is based on:

1. **Class attendance**
2. **Class participation**
3. **Group /club participation**

D. METHODS OF INSTRUCTION

Lecture/Discussion
Group activities
Guest lecturers
Computer programs
Videos

E. OBJECTIVES, OUTCOMES, ASSESSMENT

The following objectives and outcomes represent the department's core requirements for student achievement.

Learning Objectives	Learning Outcomes	Assessment Methods
To demonstrate an understanding of:	Student Will:	As measured by:
1. Demonstrate readiness to enter a health care provider program of study	<ul style="list-style-type: none"> ➤ Identify and/or describe at least five health care career Professions: ➤ Describe the differences between certification and licensure. ➤ Demonstrate how to locate information regarding health care professions ➤ Explain the physical and cognitive requirements of health care workers 	<ul style="list-style-type: none"> ➤ Use of available academic and counseling support ➤ Attending sessions in the Learning Center, Library, and Computer Lab. ➤ Utilize E-Portfolio ➤ Tests and exams on subject matter ➤ Participation in class discussions ➤ Group collaborative learning activities ➤ Group presentations
2. Demonstrate proficiency in research and library resources	<ul style="list-style-type: none"> ➤ Explain how to utilize the primary library resources ➤ Perform an on-line search ➤ Explain how to utilize the state interlibrary loan system ➤ Demonstrate research methodology and proper documentation using APA/LMA process 	<ul style="list-style-type: none"> ➤ Class records ➤ Assignment records ➤ Grade records
3. Describe the medical and ethical issues surrounding the delivery of health care.	<ul style="list-style-type: none"> ➤ Describe the general requirements of HIPPA in terms of confidentiality of medical records 	<ul style="list-style-type: none"> ➤ Tests and exams on subject matter ➤ Participation in class discussions

	<ul style="list-style-type: none"> ➤ Discuss patient confidentiality ➤ Discuss professional and legal standards in health care careers ➤ 2.4 Define and explain the concept of ethical behavior 	<ul style="list-style-type: none"> ➤ Group collaborative learning ➤ Group presentations
4. Demonstrate proficiency with Medical Terminology	<ul style="list-style-type: none"> ➤ List and define the basics of medical terminology ➤ Speak effectively ➤ List at least thirty prefixes and/or suffixes that are commonly used 	<ul style="list-style-type: none"> ➤ Participate constructively in classroom discussions. ➤ Deliver oral presentations ➤
5. Demonstrate effective interpersonal and professional communication skills	<ul style="list-style-type: none"> ➤ Describe team building strategies ➤ Discuss conflict resolution ➤ Discuss therapeutic communication skills 	<ul style="list-style-type: none"> ➤ Class records ➤ Assignment records ➤ Deliver oral presentations ➤ Role playing
6. Demonstrate competence with Medical Record documentation and management	<ul style="list-style-type: none"> ➤ Discuss elements of medical record retention ➤ Discuss legal ramification behind proper documentation 	<ul style="list-style-type: none"> ➤ Class records ➤ Assignment records

F. TEXTS AND MATERIALS:
TBD

G. INFORMATION TECHNOLOGY

- a. Web CT Vista
- b. E-portfolio