

Capital Community College

Department of Social and Behavioral Sciences

Course Outline for Human Services 101: Introduction to Human Services

Meeting Time/Day:

Office Hours:

Instructor:

Telephone:

E-Mail:

Course Description: This course is a developmentally based, experiential course designed to introduce paraprofessional to the basic concepts, theories and skills utilized in human service counseling. Practical application of counseling skills and role-playing will be emphasized.

Required Text:

Howatt, William A. (2000). The Human Services Counseling Toolbox. Belmont, California: Brooks/Cole-Thompson Learning.

Haney, James Hutchinson & Jacqueline Leibsohn. (1999). Basic Counseling Responses- A Multimedia Learning System for the Helping Professions. Belmont, California: Brooks/Cole-Thompson Publishing Company.

Course Format: This course is interactive and participatory. Music, audio-visual videos, guest speakers, lectures, small group discussion, whatever other creative opportunities present themselves will be utilized to make this experience rewarding, fun and thought provoking. You will be asked to think, experience, create, express yourself, play and interact.

Objectives, Outcomes and Assessment

Learning Objectives	Learning Outcomes	Assessment Methods
To demonstrate an understanding of:	Student will:	As measured by:
1. Historical events, beliefs, attitudes, values and developing trends of the human service field.	Read and explore the history of human service profession.	Reading assignments, lectures and exams.
2. The functional tasks and roles of human service worker in reaching underserved populations and addressing neglected aspects of marginalized and oppressed populations.	Read and write about the tasks and ethical standards related to the human service profession. Read and carefully analyze the NASW code of ethics.	Reading assignments, lectures, exams and written assignments.
3. The effective use of self in the helping process.	Read about the professional conduct.	Reading assignments, lectures and exams.

4. Current and ongoing issues that impact individuals, families, groups and communities.	Read and explore skills and methods necessary to meet the needs of individuals, families, groups and communities.	Reading assignments, writing assignments, lectures and exams.
5. Critical thinking skills and effective writing skills necessary for the human service profession.	Explore critical thinking skills and practice writing skills necessary for the human service profession.	Writing assignments, lectures, exams and reading assignments.

Evaluation: Your work will be evaluated on class participation, attendance, completion of all assignments, your willingness to stretch yourself intellectual and personally, and your ability to demonstrate an effort to listen to and honor diverse views and values of others.

The quality of each requirement determines the points you receive. In order to receive a grade for this class all assignments must be completed and class attendance and contribution to discussion is a must. Class participation signifies good listening skills as well as constructive questions and comments.

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