

## SECTION I

SUBJECT AREA & COURSE NUMBER: Medical Assisting MED\*218

COURSE TITLE: Principles of Health Insurance

### CATALOG COURSE DESCRIPTION

Basic insurance claim knowledge required by health insurance specialists. The rules and regulations of federal, state, and managed care plans are studied. Topics include claim preparation, billing errors, and insurance payment processing.

LECTURE HOURS PER WEEK: 3            CREDIT HOURS: 3

PREREQUISITE: BIO\*115, CSA\*105, MED\*170, BOT\*180

## SECTION II

### A. SCOPE

Course content will include the following:

1. Life cycle of an insurance claim
2. Claim filing
3. Common billing errors
4. EOB and RA forms
5. Medicare/Medicaid
6. CHAMPUS/CHAMPVA/TRICARE
7. Blue Cross and Blue Shield
8. Managed Care
9. Workman's Compensation

### B. REQUIRED WORK

Reading assignments from the required textbook.

Class projects requiring insurance claim payment handouts and other necessary reading material

Class procedural and diagnostic coding projects requiring usage of both the Current Procedural Terminology manual and the International Classification of Disease manual.

### C. ATTENDANCE AND PARTICIPATION

Regular attendance and class participation are expected.

### D. METHODS OF INSTRUCTION

As determined by instructor, may include lecture and discussion, specialty quest lecturers, audio-visual tapes, small group and collaborative learning.

**E. OBJECTIVES, OUTCOMES, and ASSESSMENT**

The following objectives and outcomes represent the department’s core requirements for student achievement:

<b>LEARNING OBJECTIVES</b>	<b>LEARNING OUTCOMES</b>	<b>ASSESSMENT METHODS</b>
<b>To demonstrate an understanding of:</b>	<b>Student will:</b>	<b>As measured by:</b>
life cycle of an insurance claim	1.track claims for Medicare, Medicaid, managed care, worker’s compensation through each step of process correctly	1.achievement of passing grade on tests and/or quizzes
claim filing	1.complete appropriate assignments correctly 2.comprehend medical law and ethics related to medical insurance	1.achievement of passing grade on tests and/or quizzes 2.achievement of passing grade on class projects
common billing errors	1.complete appropriate assignments correctly	1.achievement of passing grade on tests and/or quizzes
EOB and RA forms	1.practice reading and interpreting forms correctly 2.complete appropriate assignments correctly	same as above
Medicare/Medicaid	1.complete appropriate assignments correctly	same as above
CHAMPUS/CHAMPVA/TRICARE	same as above	same as above
Blue Cross and Blue Shield	same as above	same as above
managed care	same as above	same as above
worker’s compensation	same as above	same as above

**F. REQUIRED TEXT AND SUPPLIES:**

The following texts are appropriate:

A Guide to Health Insurance Billing, Marie A. Moisio

**G. INFORMATION TECHNOLOGY:**

None Needed