

4. 21

**COURSE OUTLINE**  
**ESL 185**

**SECTION I**

**SUBJECT AREA AND COURSE NUMBER:** ESL 185

**COURSE TITLE:** Modes of Communication

**COURSE CATALOG DESCRIPTION:** A five-week seminar that introduces basic North American communications media. Discussion and activities build student competence with several media, particularly with those needed for success in academic work. Corequisite: ESL 153A and ESL 157A. Prerequisite: ESL placement examination or successful completion of ESL 143 and ESL 147A.

**LECTURE HOURS PER WEEK:** 3

**CREDIT HOURS:** 1

**LAB HOURS PER WEEK:** 0

**PREREQUISITES:** Specified score in ESL Placement Test or successful completion of ESL Level IV. This course is designed to be taken before or concurrently with ESL 157A & 153A.

**SECTION II**

- A. **SCOPE:** ESL 185 orients students to and offers practice in the techniques and technology fundamental to academic workplace communications.
- B. **REQUIRED WORK:** Students will complete assignments within each workshop and will be given follow-up assignments using each mode of communication for work in their ESL 153A and 157A classes.
- C. **ATTENDANCE AND PARTICIPATION:** Since most work is done during class sessions, students who are absent, tardy, or inconsistent in completing assignments will fall behind. Students are responsible for consulting with the instructor about completing any missed work. Students with more than two absences may be asked to withdraw. Students may be asked to confer with the teacher during arranged conference times.
- D. **METHODS OF INSTRUCTION:** Methods will vary according to the workshop, and may include lecture, discussions, small group and pair work, computer assisted instruction, audio/video units, guest presentations, or field trips.

E. **OBJECTIVES, OUTCOMES, AND ASSESSMENT METHODS:** The following objectives and outcomes represent the ESL Program's core requirements for student achievement.

LEARNING OBJECTIVES	ESL 153 LEARNING OUTCOMES	ASSESSMENT METHODS
To demonstrate an understanding of	Student will	As measured by
1. Full class participation	a) attend regularly and on time b) complete individual and classroom projects c) take responsibility for knowing, completing, and (where necessary) making up assignments d) utilize support services beyond classroom	<ul style="list-style-type: none"> <li>• attendance records</li> <li>• class &amp; groupwork records</li> <li>• self-assessment</li> <li>• assignment records</li> </ul>
2. Effective notetaking	a) practice notetaking techniques for readings, lectures, and audio-visual information b) pass quizzes based on lecture and presentation content	<ul style="list-style-type: none"> <li>• academic notetaking worksheet</li> <li>• notes on specific presentations in ESL 157A &amp; 153A quizzes</li> </ul>
3. Appropriate use of technology for expanding language skills.	a) establish and utilize e-mail account b) compose and revise writing assignments using word processing skills b) practice use of audio & video tapes and CDs in Language Lab. c) search Internet and ESL websites for supplementary resources.	<ul style="list-style-type: none"> <li>• word-processed papers in ESL 153A</li> <li>• language lab checklist</li> <li>• ESL website checklist</li> <li>• assignment records including e-mail notes.</li> </ul>
4. Research resources of the library and Internet	a) acquire library card b) find material in the stacks and listings of the CCC library c) search computerized databases and locate material on research topic d) research topics on appropriate Internet sites	<ul style="list-style-type: none"> <li>• library map and search report</li> <li>• library database research notes</li> <li>• Internet research summary</li> </ul>
5. Basic principles of research documentation	a) present source information in Works Cited form and include parenthetical citations in text of research report b) incorporate research into essay and oral presentation.	<ul style="list-style-type: none"> <li>• written research report in English 153A</li> <li>• oral research presentation in English 157A</li> </ul>
5. Cross cultural dynamics	a) cooperate in group work and classroom discussion b) raise and respond to questions using appropriate register and body language c) demonstrate tolerance and flexibility in cross-cultural discussions, exploring differences where necessary d) demonstrate an understanding of American culture and society	<ul style="list-style-type: none"> <li>• observations of groupwork</li> <li>• class discussions</li> </ul>

A. **TEXTS AND MATERIALS:** Course materials will be distributed in class. Students must provide a three-ring binder.

B. **INFORMATION TECHNOLOGY:** ESL lab computers, library databases, individual student e-mail accounts.